Huntingdon Road Surgery Patient Group Committee Meeting Minutes

Wednesday 23rd January 2019

Present: Mike Hewins (chair), David Faulkner, Jean Harding, Neil Paterson, Robert Sanders

Agenda.

1. **Apologies**. Jackie Grimshaw, Yvonne Higgons, Sarah-Jane Jarrold

2. Minutes of last meeting – 12 th December 2018. Agreed

3**. Matters arising**:

 a. **Mental Health First Aid Course**. Dr Flynn has approved. **ACTION**: NP/SJJ to contact

 Juliet Adloune next week, i.e. before the end of January, to discover is she is free and

 willing to speak on 3rd or 10th April. If so, and Practice is available NP/SJJ will advise NH.

 For subsequent action see 5 below.

 b. **Update on GDPR** David reported that implied consent is acceptable. Sarah-Jane has

 suggested wording for an email on behalf of the PG to all patients currently accepting

 email contact. Anyone who wishes to opt out of email contact to reply to SJJ. (See Dec

 12th minutes 3e)

 **ACTION**: SJJ to send this email in week beginning 28 January if possible.

 c. **NAPP advice** – David reports that further advice may be coming but use common sense

 for now. E.g. after SJJ’s email and time for reply (see 3b) the PG should be able to ask the

 practice to send an email about the Open Meeting.

 d. **Outstanding action** against Yvonne for Noticeboard and newsletter. **ACTION**: Mike to

 ask Yvonne to clarify the action.

e. Fir House Patient Group inquiry update – Sarah-Jane. No information tonight.

4. **Staff request** for Patient Group to Fund raise. **ACTION**: Practice to provide a specific request.

5. **Planning for Open Meeting** on 3rd or 10th April 2019. Date depends on availability of speakers and Practice. See 3a above. **ACTIONS**: MH will contact YH re posters, JG re contacting members and RS re food when date is set.

If Mental Health FA Course cannot be offered in April, then PLAN B is to contact the speaker from Arlington House for the interactive talk about dementia. **ACTION** NP/SJJ.

Hopefully these two options provide the topics for two Open Meetings before the next AGM.

6. **Update on progress of questionnaire**. SJJ has set out 4 questions. Where has Jackie got to? (See December 12th minutes Item 3e Action.) **ACTION**: Mike to follow up.

7. Committee meeting members New Year meal. Wednesday 6th Feb, or a Monday.

 **ACTION**: David to determine availabity of all the committee and book a date if possible.

8. AOB. A possible topic for a future Open Meeting; Dying Matters.

9. **Date for next meeting**: 13th February Jean to chair.