Huntingdon Road Surgery

**Infection Prevention & Control Meeting – 20 April 2021**

Present: Dr Hayton – IPC Lead, Aben Betancor Diaz- Lead Nurse,

Liz Gohery – Admin

The minutes of the last meeting were agreed.

**ACTION POINTS**

1. **Legionella/Water checks -**

All processes and recordings are working well with no concerns.

On completion of the renovations at Girton a new system will be in place to record these readings. DMH

1. **IPC Training** –

Aben has taken over as Lead Nurse and will develop a new Programme for Induction training. For new employees F2F initial hand washing training will take place within a few days of reporting. In addition, the online module training will continue. The annual Practice Nurse Training is postponed due COVID. AB

1. **Audits**

Many of our ongoing audits have temporarily been postponed due to COVID:

**A. Prescribing of sharps bins** – postponed

We will add a sharps bin to the repeat list of all patients with sharp items on prescription, and send SMS explaining.

**B. Infections post ear irrigation** – postponed

**C. Infections after minor surgery –** postponed

**D. Buildings Inspection –**

Full site inspection (HR and Girton) carried out May 2020 and minor improvements including painting and repairs were carried out. The audits are currently being reviewed for outstanding repairs/work.

 Liz

1. **Healthcare Acquired Infections -**

Nil

1. **CleanSlate Cleaners -**

The process of contacting CleanSlate immediately following a Consultation Room used by a patient with possible signs of Covid symptoms has worked well. No issues or concerns raised.

1. **IPC Report –**

The Annual Report July 2020 is currently in progress.

1. **Staff Vaccinations –**

All new members of staff go through Occupational Health prior to starting employment. They are offered vaccination according to the Green Book chapter on vaccination of healthcare workers.

However we became aware that since our existing staff were appointed there had been changes in the Green book, so we needed to review existing staff vaccinations.

Each member of staff was contacted and agreed to our practice nursing team (mainly nurse Helen) to have access to their data and to advise them accordingly.

Helen has met with every member of staff. We have been able to update many members of staff with vaccinations according to the Green Book on vaccination of healthcare workers. However there are several staff who have declined one or more vaccinations (particularly BCG). In these cases we will need to do a personal risk assessment and agree it with the staff concerned.

The data will form part of the staff’s personnel record.

DMH to review gaps in vaccination and consider ?RAs in house or ?RAs outsourced.

DMH

1. **Corona Virus -**

We have adopted national advice on practice and are pre-screening all patients who are due to attend the surgery to check that they do not have any current COVID symptoms.

We did have a few “hot” cases in spring 2020 but for the last 6 months have not seen any patients with suspected COVID in person at our site.

All persons coming on site follow social distancing measures.

Staff seeing patients use PPE.

We have updated our uniform policy and reinforced messages about “bare below the elbows”. Clinical staff are now provided with scrubs.

There are now also better national systems (e.g. Test and Trace) and local systems (e.g. the Sa02 remote monitoring service) to help exclude or diagnose COVID, and to monitor patients with COVID symptoms at home.

All staff are conducting and recording regular Lateral Flow Tests.

**9 AOB**

**DN’s Room –**

Dr Hayton and Sarah-Jane are in the process of de-cluttering this room. The space will be used for the Administration team.

**Girton –**

Currently renovations are taking place which will address the known IPC issues at Girton and will modernise the premises. These include increasing the size of both the GP’s and the Nurses clinical rooms. IPC team to be involved with their design.

DMH/AB

**Next meeting TBC– April/May 2021**

**Dates for Diary**

Date of Review Needle Stick Policy – January 2021

Annual Report – In progress

Date of review of IPC Policy – June 2021

Date of Review of Waste Management Policy – June 2021

cc:

Neil Paterson – Business Manager

S-J Jarrold – Operations Manager