

Huntingdon Road Surgery

Infection Control Meeting

11.3.15

Minutes

Present: DMH (IPC Lead); Jane Marchant (Lead Nurse)

1. Cleaning rotas / Trojan

- This panel is not sure whether there is a record being kept re deep cleaning
- Agreed that when deep cleaning is to happen, notice needs to be given, and ideally directly to lead nurse. We will ask Trojan to liaise directly with lead nurse, office manager and manager (in case of staff absence)
- Agreed that deep cleaning should not happen on Wednesdays or Thursdays as this does not give the surgery time to reset before early morning extended hours without losing appointments

DMH to ask SW for Trojan contact, and pass to JM

2. Review of IPC Policy -No changes

3. Waste Management Policy - No changes

DMH to ask SW to publish

4. IPC Training

Staff need update on handwashing training

DMH

5. Ebola

Ebola outbreak no longer in national news but is ongoing. Isolation procedures are in place but have never been used. Posters on door need to be updated as countries effected have changed.

DMH

6. IPC Audit – Sharps handling in the practice

JM has completed second round of data collection and is writing up audit

JM

7. Sharps Safety and reducing risk of inoculation injury in the Practice

Partners have agreed changes as per last minutes

Agreed to implement these: posters for noticeboard (JM), attach notes and forms for appropriate council to prescriptions (JM to produce, prescriptions clerk to implement), if patient drops off sharps, give out forms for appropriate council at front desk and signpost for next time (reception). JM will discuss with reception/admin and agree go-live date.

JM

Publish on website, PPG newsletter

DMH

8. Legionnaire's Disease Risk Assessment

Is in place but needs to be updated at some point

DMH

9. Needle stick policy

JM to review

JM

10. Immunisation protocol

JM to review

JM

Dates for Diary

Date of review of IPC Policy

October 2015

Date of next IPC Meeting

Late April 2015 (JM to arrange)

Partners: Dr P M Evans Dr A J Flinn Dr P D Connan Dr E M Byrne Dr D M Hayton Dr K I Webb Dr R J Towl

Associates: Dr A Roque