

Huntingdon Road Surgery Patient Participation Group

Annual General Meeting

24th September 2014 from 6:30pm until 8:30pm

Attendees: P Seaber, J and C Dawson, D Thompson, L Mears, D Rees, T Bateman, K Lawrence, M Woodisse, J Hall, D Faulkner, Y Higgons, J and R Sanders, Dr P Connan, J. Grimshaw

1. **Welcome:** David (acting chairperson) welcomed and thanked everyone for coming and explained that Celia (chairperson) had now moved away.
2. **Apologies:** Richard Catchpole, Peter Teich, Veronica Becko, Jillian Wilkinson, Ingrid Pryor, Lesley Guebert, Bryan Willmore, Jenny Knights Judith Lewins.
3. **Minutes of last meeting:** Agreed.
4. **Outgoing Chairs report and Updates:**
 - a. **Outgoing chair's report:** David went through the Chair's report in her absence, it had been sent to members of the practice before the meeting. Both Richard and Dr Connan thanked Celia for her dedication and hard work during her chairpersonship. David thanked Richard Catchpole for looking after the magazines and children's books in the 3 waiting rooms. He thanked Yvonne for being the patient representative for CATCH.
 - b. **Older people's programme:** There are now 3 organisations in the running, the CCG will announce the successful company in the next few weeks, the chosen organisation will hopefully start in April 2015. The aim is for one organisation to manage all the services to provide a seamless service. The CCG have worked hard to have measured accountability criteria for the organisation joining up these large services. If you would like more details of what this new organisation will provide go to:

www.cambridgeshireandpeterboroughccg.nhs.uk.

I received an email from the CPCCG, on Wednesday 1st October 2014, saying they have selected UnitingCare Partnership as the preferred bidder. UnitingCare Partnership is a consortium of Cambridgeshire and Peterborough NHS Foundation Trust with Cambridge Hospitals NHS Foundation Trust. The consortium now have 6 months to prepare and putting everything in place to start the new service on 1st April 2015.

- c. **Proposal for Pharmacy in Girton:** Since the AGM, Serco has contacted the surgery to inform them that Day Lewis the company making the application has withdrawn their application.
- d. **NAPP petition:** a lot of people signed the petition and we are waiting for the outcome of this.
- e. **Practice Action Plan:** There are five points to the Practice action plan.
Increase the use of the Huntingdon Road Surgery website.
Improve the function of the reception areas in Huntingdon Road and Girton.
Increase Patient Participation group membership and awareness of the group.
Sign posting patients to the right services
Continue to help people understand Commissioning of the Health services.

5. Election of Core group members:

David Faulkner elected as chairperson

Robert Sander elected as deputy chairperson

Jackie Grimshaw elected as secretary

Yvonne Higgons elected editor of newsletter and publicity

Although no one came forward to the deputy secretary position, 2 people offered to help the secretary.

6. Group work: The members of the meeting were split into 2 groups and given a number of questions to discuss, then share in the wider group.

The questions were:

PPG

- Are we meeting on the right day?
- Frequency: bi-monthly. Have we got this right?
- Is there too much talking at you? More discussion?
- Are we sending you the right sort of information by email/post?

The Practice:

- How can the Practice improve communication with their patients?
- Do you know that you can book appointment on the website?
- What other information would be useful on the website?
- Do you read notices on the waiting room notice boards? If not, why not?

The following comments were made:

7. **Close the meeting:** David thanked people for coming and interacting in the group work discussions.